

RENTAL APPLICATION FOR _____

The undersigned applicant hereby applies for and offers to execute a lease as provided by S.L. NUSBAUM Realty Co. The undersigned applicant warrants that the statements contained herein are true. The purpose of this application is to assist Landlord in deciding whether to rent to applicant. Receipt of this application by landlord does not oblige landlord to deliver occupancy of any apartment.

RENTAL INFORMATION:

Today's Date: _____ Date Apartment needed: _____ Floor Preference: _____

Type of Apartment Desired: _____ How Did You Hear About Us? _____

How Many People Will Be Living In Your Apartment? _____

First Name: _____ M/I _____ Last: _____

Birth Date: _____ Social Security # _____ / _____ / _____

ID # _____ Issuing authority: _____ Expires: _____

Are you a U.S. Citizen? Yes No **CURRENT ADDRESS:**

Email Address: _____

Street #: _____ Street Name: _____ Apt. # _____

City: _____ County: _____ State: _____ Zip Code: _____

How Long At Present Address? From: ____ / ____ to PRESENT Current Home/Cell Phone # (____) _____Do You? (Please Circle One) **Own** **Rent** **Live with Friends/Family** **Military Housing**

Landlord / Apt. Community Name: _____ Phone # (____) _____

Are You Currently on a Lease? Yes/No Lease Expires? _____ Monthly Payment: \$ _____

PREVIOUS ADDRESS:

Street # _____ Street Name: _____ Apt # _____

City: _____ County: _____ State: _____ Zip Code: _____

How Long At Previous Address? From: ____ / ____ to ____ / ____

Did You? (Please Circle One) **Own** **Rent** **Live with Friends/Family** **Military Housing**

Landlord / Apt. Community Name: _____ Phone # (____) _____

CURRENT EMPLOYER:

Company Name: _____ Address: _____

City: _____ State: _____ Zip: _____ Phone # (____) _____ Ext. _____

Position Held: _____ Dept./Div.: _____ Rate/Rank: _____

Supervisor / Commanding Officer Name: _____ Phone # _____

Gross Monthly Wages \$ _____ How Long At Present Employer? From: ____ / ____ to PRESENT**PREVIOUS EMPLOYER:**

Company Name: _____ Address: _____

City: _____ State: _____ Zip: _____ Phone # (____) _____ Ext. _____

Position Held: _____ Dept./Div. _____ Rate/Rank: _____

Supervisor / Commanding Officer Name: _____ Phone # _____

Gross Monthly Wages \$ _____ How Long At Previous Employer? From: ____ / ____ to ____ / ____

ADDITIONAL INCOME:

Monthly Amount: \$ _____ Source: _____

Verification: Document _____ Name _____ Phone # (____) _____

EMERGENCY CONTACT: (please list two emergency contacts not living at the same address)

1. Name of Closest Relative: _____

Address: _____ City: _____ State: _____ Zip Code: _____

Phone # (____) _____ Relationship: _____

2. Name of 2nd Contact: _____

Address: _____ City: _____ State: _____ Zip Code: _____

Phone # (____) _____ Relationship: _____

BANK INFORMATION:

Name of Bank: _____ State: _____

Checking Account # _____ Savings Account # _____

ADDITIONAL OCCUPANTS:

Name: _____ D.O.B. _____

Name: _____ D.O.B. _____

Name: _____ D.O.B. _____

Name: _____ D.O.B. _____

Name: _____ D.O.B. _____

The occupants listed above are the only people permitted to occupy apartment.

VEHICLE INFORMATION:

1. Make: _____ Model: _____ Year: _____ Color: _____

License Plate # _____ State: _____ Expires: _____

2. Make: _____ Model: _____ Year: _____ Color: _____

License Plate # _____ State: _____ Expires: _____

Do You Have Pet(s)? YES / NO

PET INFORMATION: (Only Where Pets Are Permitted)

Pet Name: _____ Type: _____ Height: _____ Weight: _____

Pet Name: _____ Type: _____ Height: _____ Weight: _____

LATCH KEY AUTHORIZATION FOR MINORS: Circle one: YES / NO If YES provide information below:

Name: _____ Birth Date: _____ Name: _____ Birth Date: _____

Name: _____ Birth Date: _____ Name: _____ Birth Date: _____

Management is authorized to allow the above named into the apartment unattended.

EACH APPLICANT AGREES AND REPRESENTS THAT:

- A. The actual date of possession is subject to the move-out of the current resident, if any, and completion of necessary repairs or remodeling.
- B. All rental payments will be due and payable in advance on the first day of each month.
- C. Applicant(s) hereby authorize Landlord to procure a "consumer report" as defined in the Fair Credit Reporting Act, 15 U.S.C. 1681 la(d) seeking information on the credit worthiness, credit standing, credit capacity, character, general reputation, personal characteristics, or mode of living of applicants. Applicant(s) tenders, in addition to any security deposit, the amount of \$_____ which applicants acknowledge is the cost of procuring a consumer report. A hold fee of \$_____ is made herein to reserve apartment _____. If the applicant is approved, the hold fee will apply to monies owed at move in as outlined in the lease. The full security deposit will be \$_____ if accepted in full or \$_____ if accepted conditionally. If an Applicant cancels this application at any time, Applicant will forfeit the entire hold fee to compensate the Landlord for holding the rental unit off the open market.
- D. Applicant(s) is not now renting any residence in a name other than that listed above.
- E. Applicant(s) agrees to a _____ month lease commencing _____ at a rental of \$_____ monthly for the apartment located at _____.
- F. Until Landlord executes and tenders a lease to applicant(s), Landlord shall have the right to reject this application for whatever reason.
- G. Applicant understands that rental rates are subject to change. In order to lock in the current rental rate, an applicant must place a hold fee on an apartment.
- H. Where applicable, the building applicant and/or resident selects to live in may contain an elevator. Management cannot guarantee that the elevator will not from time to time malfunction or be disabled due to a power outage. Applicants and/or residents should consider this fact when selecting their apartment.

In compliance with the regulations of the Virginia Real Estate Board, you are hereby advised that S.L. Nusbaum Realty, Co. is employed by _____ (apartment ownership entity name) as the Managing Agent and Leasing Agent for _____ Apartments, with a rental office located at _____.

By signing below, the applicant gives permission to procure a criminal background check and understands the results of such background check could affect the approval of this application.

SIGNATURE OF APPLICANT: _____ **DATE:** _____

OFFICE USE ONLY

Application Taken By: _____ Date: _____

M/I Date: _____ Mo. Rent: \$ _____ Unit Type: _____ Address: _____

Credit Check By: _____ Result: _____ Date: _____

Rental & Employment Verification By: _____ Result: _____ Date: _____



Criminal Background Check By: _____ Result: _____ Date: _____

Approved By: _____ Date: _____

